

## **The Sizewell C Project**

### **Social Review Group**

### **Terms of Reference**

This Group is established in accordance with paragraph 6.2 of Schedule 17 to the Deed of Obligation between (1) East Suffolk Council ('ESC') (2) Suffolk County Council ('SCC') and (3) Sizewell C Limited ('SZC Co') dated 08 October 2021 as varied by the first and second deeds of variation dated 13 April 2022 and 6 May 2022 respectively (the 'Deed of Obligation' or 'DoO').

This Terms of Reference includes the scope, obligations and agreed governance as set out within the DoO. Any revisions to the Terms of Reference have been agreed in accordance with the Terms of Reference themselves. Except where expressly stated otherwise, words and expressions used in this Terms of Reference will have the same meaning as defined in the Deed of Obligation.

#### **1. Establishment**

On or before Commencement, SZC Co shall establish the Social Review Group which shall exist until the end of the Construction Period.

#### **2. Purpose**

The purpose of the Social Review Group is to provide a strategic overview across the accommodation, community safety and health and wellbeing working groups, identifying opportunities for cross-topic working and resolving any matters referred up to the group. The relationship between the Social Review Group and other relevant groups is set out below: The Social Review Group oversees the Accommodation Working Group, the Community Safety Working Group and the Health and Wellbeing Working Group (together, the "**Social Working Groups**").



### 3. Scope of Work

The Social Review Group shall receive reports from the Social Working Groups. These will provide a summary of *“What is going well? What are we concerned about? What needs to happen next?”* as well as the following specific information when available:

– **Accommodation Working Group (Schedule 3, Paragraph 7.1.3(D))**

Review six monthly reports on:

- the effectiveness of monies spent in accordance with the Housing Fund, Private Housing Supply Plan, Tourist Accommodation Plan and Housing and Homelessness Services Resilience Measures as described in the Deed of Obligation; and
- relevant monitoring information provided to the Accommodation Working Group described in the Deed of Obligation.

– **Community Safety Working Group (Schedule 4, Paragraph 10.5)**

Receive reports from the Community Safety Working Group on:

- evidenced effects of the Project on community safety, the provision of emergency services and the provision of relevant public services in Suffolk;
- any relevant community safety matters that arise and any related actions taken by SZC Co and/or others (e.g. noise complaints, fly parking, littering); and
- expenditure from the Ambulance Services Contribution, Emergency Services Contingency Contribution, Fire and Rescue Contribution, Police Contribution, Public Services Resilience Fund and police reserve fund and the effectiveness of such contributions.

– **Health and Wellbeing Group (Schedule 6, Paragraph 6.3.6)**

Receive six monthly annual reports on:

- the performance of the Project against the Health and Wellbeing Key Performance Indicators (or such other key performance indicators as may be agreed by the Health and Wellbeing Working Group from time to time);
- the identified effects of the Project on healthcare demands in East Suffolk;
- the usage and effectiveness of the Residual Healthcare Contribution; and
- collaborative working undertaken in support of the delivery of local public health objectives.

The Social Review Group shall also:

- consider and decide any matter referred to it from the Social Working Groups regarding outstanding disputes within the relevant Social Working Group or any matter where the relevant Social Working Group has failed to reach a decision;
- approve any changes to the terms of reference and arrangements for the functioning of the Social Working Groups;
- consider and decide matters referred from the Social Working Groups under the urgency process;
- consider and provide guidance to SZC Co and the Social Working Groups in respect of any matter where the Social Review Group considers there are interfaces between the Social Working Groups that need a more strategic approach;
- consider guidance from the Economic Review Group in respect of any matter where the Economic Review Group considers there are interfaces between the Economic Working Groups that need a more strategic approach (Schedule 7, Paragraph 2.12.4 of the Deed of Obligation) and disseminate this to the Social Working Groups.

- report to and refer any matter (including any matter considered by the Social Review Group) upon which the members are unable to agree unanimously to the Delivery Steering Group, particularly where there are interface issues across topics that require a more strategic approach or direction, invoking the urgency process if needed;
- review and approve applications made pursuant to the School and Early Years Contribution (Schedule 5, Paragraphs 4.3-4.4 of the Deed of Obligation);
- review and approve applications made by Suffolk County Council for an amount from the School and Early Years Capacity Contingency Contribution to be paid by SZC Co for the provision for School and Early Years Capacity Measures (Schedule 5, Paragraphs 5.1 and 5.3 of the Deed of Obligation); and
- where required, make reasonable recommendations to ESC or SCC (as relevant) with regards to how to apply a payment from the Public Services Resilience Fund (Schedule 5, Paragraph 3.4 of the Deed of Obligation).

#### **4. Membership**

The Social Review Group shall comprise:

- one representative to be nominated by East Suffolk Council;
- one representative to be nominated by Suffolk County Council; and
- up to two representatives to be nominated by SZC Co,

or such alternates as may be nominated by those representatives from time to time.

#### **5. Meetings and Quorum**

The first meeting of the Social Review Group shall be no later than three months after the Commencement Date. Subsequent meetings of the Social Review Group shall take place every six months during the Construction Period (or more frequently where agreed by the Social Review Group), with such meetings to be:

- either virtual or at a convenient location in East Suffolk to be notified by SZC Co to the members of the Social Review Group from time to time;
- chaired alternately by Suffolk County Council and East Suffolk Council with the first meeting to be chaired by Suffolk County Council; and
- be attended by members or representatives of the Social Working Groups, third parties or other experts from time to time and as agreed by the Social Review Group members in order to observe and participate in discussions or present information to the Social Review Group.

Meeting of the Social Review Group shall be quorate if at least three members of each of the following are present:

- one of which is a member representing East Suffolk Council;
- one of which is a member representing Suffolk County Council; and
- one of which is a member representing SZC Co.

SZC Co shall be responsible for the administration of convening and holding meetings of the Social Review Group and shall ensure that minutes of each meeting are taken.

#### **6. Decision Making**

The Social Review Group shall consider and decide any matter referred to it from the Social Working Groups regarding outstanding disputes within the relevant Social Working Group or any matter where the relevant Social Working Group has failed to reach a decision.

In the event that any of the Quorate Members of one of the Social Working Groups refers a matter to the Social Review Group for urgent resolution, the Social Review Group shall:

- meet as soon as reasonably practicable after the members of the Social Review Group are notified and in any event within 10 Working Days for the sole purpose of resolving the relevant matter (with such urgent meetings to not be considered as one of the mandatory meetings of the Social Review Group); and
- be entitled to vary any of the requirements of paragraph 6.2 of Schedule 17 of the Deed of Obligation by agreement of the members of the Social Review Group to facilitate such meeting occurring as soon as reasonably practicable and the early resolution of the relevant matter.

## **7. Escalation**

The Social Review Group shall report to and refer any matter (including any matter considered by the Social Review Group from the Social Working Groups) upon which the members are unable to agree unanimously to the Delivery Steering Group, particularly where there are interface issues across topics that require a more strategic approach or direction.

In the event that any of the Quorate Members of the Social Review Group considers that a matter needs to be referred to the Delivery Steering Group for urgent resolution it shall notify the members of the Delivery Steering Group accordingly to invoke the urgency process.

## **8. Governance and Administration**

The Social Review Group shall make such terms of reference for its governance and administration as it considers appropriate at the first meeting of the Social Review Group.

The Social Review Group may make such further administrative arrangements and terms of reference as it considers appropriate for its proper and efficient functioning from time to time, with such arrangements and terms of reference to be approved by the Delivery Steering Group.